

Heelands School  
Glovers Lane  
Heelands  
Milton Keynes  
MK13 7QL.

Tel: 01908 316306  
office@heelands.org  
heelands.org



Executive Headteacher: **IAN FRASER-KIRKUP**



THE BLUE SKY FEDERATION



Summerfield School  
Downley Avenue  
Bradwell Common  
Milton Keynes  
MK13 8PG

Tel: 01908 662585  
office@summerfieldschool.org  
summerfieldschool.org

June 2025

Dear Applicant,

Thank you very much for your interest in our federation.

Please find enclosed the job details and application form for the post of Learning Support Assistant Level B1 from 1<sup>st</sup> September 2025.

The deadline to receive your application is by Sunday 29th June 2025 to [recruitment@summerfieldschool.org](mailto:recruitment@summerfieldschool.org). We will contact you very soon after the deadline if you are required to attend for an interview, which will be held week commencing 30<sup>th</sup> June 2025.

Please read the enclosed information and do feel free to contact us either by telephone or e-mail if you need any further information or if you would like to visit beforehand.

Should you be called for interview, it will be necessary for you to bring confirmation of any qualifications and three forms of proof of identification. Details of acceptable forms of proof of identification can be found at: ID checking guidelines for standard/enhanced DBS check applications from 1 July 2021 - GOV.UK ([www.gov.uk](http://www.gov.uk)).

Once again, if you require any further details regarding the post or would like to arrange to visit one or both of our schools, please do not hesitate to contact us at the above email address.

I look forward to receiving your application.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Ian Fraser-Kirkup'.

Ian Fraser-Kirkup  
**Executive Headteacher**  
**The Blue Sky Federation**  
**Heelands School and Summerfield School**  
**Milton Keynes**